

# SHELTER INFRA PROJECTS LIMITED

(formerly CCAP Limited)

REGD. AND HEAD OFFICE

ETERNITY, DN - 1, SECTOR -V, SALT LAKE CITY, KOLKATA - 700 091

PH.: 2357 - 6255 / 4003 2290

E-MAIL : info@ccaplttd.in, WEBSITE : www.ccaplttd.in, CIN - L45203WB1972PLC028349



Dated: 10.07.2023

To,  
The Secretary,  
Bombay Stock Exchange Limited  
PhirozeJeejeebhoy Tower  
Dalal Street,  
Mumbai-400001

To,  
The Secretary  
The Calcutta Stock Exchange Limited  
7, Lyons Range,  
Kolkata- 700 001

**Scrip Code: BSE: 526839**

**Scrip Code: CSE: 13077**

**Sub: Intimation of Board Meeting to be held for matters regarding AGM.**

Dear Sir,

Pursuant to Regulation 29 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we hereby inform you that a meeting of the Board of Director's of the Company is scheduled to be held on Tuesday, 18<sup>th</sup> day of July, 2023 at 01.00 p.m. at the registered office of the Company inter-alia to consider and approve following matters among other businesses:

1. To consider the Re-Appointment of Mr. Arunansu Goswami (DIN: 08103443) as the Independent Director of the Company.
2. To consider the Reconstitution of Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee.
3. To consider and approve the draft Director's Report of the Company for the FY 2022-2023.
4. To consider and approve the draft Management Discussion and Analysis Report for the FY 2022-2023.
5. To consider the Secretarial Audit Report for the Financial Year 2022-2023.
6. To convene 51st Annual General Meeting (AGM) and to decide the date and venue of the AGM and to consider and approve the draft Notice for convening the Annual General Meeting.
7. To approve the Cutoff date and dates of closure of Register of Members and Share Transfer Book of the Company.
8. To consider the appointment of Scrutinizer to conduct voting on the resolutions to be passed at 51st Annual General Meeting.
9. To take up any other matter with the permission of the Chair.

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Further, Pursuant to the SEBI Guidelines Company has already disclose the closure of trading window effect from 1<sup>st</sup> July, 2023 till 48 hours after the declaration of Financial Results (Unaudited) of the Company for the quarter ended June 30, 2023.

Please acknowledge the receipt of the same.

Thanking You,  
Yours faithfully,

**For SHELTER INFRA PROJECTS LIMITED**

KAMAL  
KISHORE  
CHOWDHURY

Digitally signed by  
KAMAL KISHORE  
CHOWDHURY  
Date: 2023.06.19 17:48:40  
+05'30'

**KAMAL KISHORE CHOWDHURY  
(DIRECTOR)  
DIN: 06742937**

# SHELTER INFRA PROJECTS LIMITED

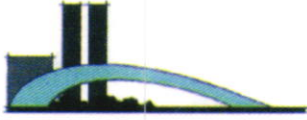
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Date: 10.07.2023

To  
The Board of Directors  
Shelter Infra Projects Limited  
Eternity, DN-1, Sector-V, Salt Lake City  
Kolkata- 700 091

**Dear Sir(s),**

Please take notice that we have scheduled the 3<sup>rd</sup> (3/2023-2024) Meeting of the Board of Directors of the Company on **Tuesday, 18th day of July, 2023** at 01.00 PM at the Registered Office of the Company at Eternity, DN-1, Sector-V, Salt Lake City, Kolkata- 700 091. The agenda of the meeting is enclosed for your kind perusal and reference.

Please make it convenient to attend the meeting.

Thanking you,

Yours truly,  
For **Shelter Infra Projects Limited**  
**(Formerly CCAP Limited)**

*Dharmendra Kumar Singh*

**Dharmendra Kumar Singh**  
**(Company Secretary & Compliance Officer)**

**Encl.: As above**

Cc: 1. Mr. Arunansu Goswami - Independent Director  
2. Mr. Sankalan Datta - Non Executive Director  
3. Mr. Kamal Kishore Chowdhury -Whole Time Director  
4. Mr. Kajal Chatterjee -Non-Executive Director  
5. Mrs. Sweta Patwari - Women Independent Director

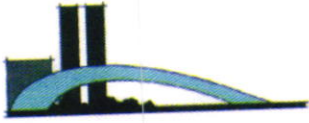
By invitation: 1. Mr. Samar Nag (Business Consultant)  
2. Mr. Somesh Bagchi (CFO)

In Attendance:

1. Mr. Dharmendra Kumar Singh– Company Secretary

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**DATE OF BOARD MEETING** : Tuesday, 18<sup>th</sup> day of July, 2023

**TIME** : 01.00 P.M

**VENUE** : Eternity, DN-1, Sector-V, Salt Lake City, Kolkata- 700 091

## AGENDA

1. Elect the Chairman of the Meeting
2. To grant leave of absence, if any
3. To read, confirm, authenticate and take on record the minutes of the previous meeting of the Board of Directors of the Company.
4. To consider the Reconstitution of Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee.
5. To consider and approve the draft Director's Report of the Company for the FY 2022-2023.
6. To consider and approve the draft Management Discussion and Analysis Report for the FY 2022-2023.
7. To consider the Secretarial Audit Report for the Financial Year 2022-2023.
8. To convene 51<sup>st</sup> Annual General Meeting (AGM) and to decide the date and venue of the AGM and to consider and approve the draft Notice for convening the Annual General Meeting.
9. To approve the Cutoff date and dates of closure of Register of Members and Share Transfer Book of the Company.
10. To consider the appointment of Scrutinizer to conduct voting on the resolutions to be passed at 51<sup>st</sup> Annual General Meeting.
11. To consider and take note of re-appointment of Mr. Arunansu Goswami as an Independent director on the Board of the Company.
12. To take up any other matter with the permission of the Chair.



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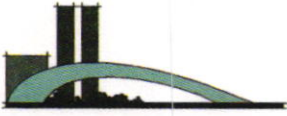
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## **AGENDA NO-4**

### **To consider the Reconstitution of Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee.**

Board will discuss on Reconstitution of Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee.

## **AGENDA NO-5**

### **TO CONSIDER AND APPROVE THE DRAFT DIRECTOR'S REPORT OF THE COMPANY FOR THE FY 2022-2023.**

The draft Director's Report of the Company placed before the Board for their consideration and approval.

## **AGENDA NO-6**

### **TO CONSIDER AND APPROVE THE DRAFT MANAGEMENT DISCUSSION AND ANALYSIS REPORT FOR THE FY 2022-2023.**

The Management Discussion and Analysis Report for the FY 2022-2023 of the Company placed before the Board for their consideration and approval.

## **AGENDA NO: 7**

### **TO CONSIDER THE SECRETARIAL AUDIT REPORT FOR THE FINANCIAL YEAR 2022-2023**

The Secretarial Audit Report of the Company given By Ms. Soma Saha, Practicing Company Secretary (C.P. No. 12237, Mb No: 33125), having its office at 10, old post office street Room No: 42A, Kol-700001, for the year ended 31.03.2023 shall be placed before the Board.

## **AGENDA NO: 8**

### **TO CONVENE THE 51<sup>ST</sup> ANNUAL GENERAL MEETING (AGM) OF THE COMPANY AND TO DECIDE THE DATE AND TIME OF THE AGM AND TO CONSIDER AND APPROVE THE DRAFT NOTICE FOR CONVENING THE ANNUAL GENERAL MEETING.**

The Board will discuss the matter of fixing the date, time and venue for holding the Annual General Meeting of the Company.

The Chairman shall place before the Board, the draft notice convening the Annual General Meeting the Company.

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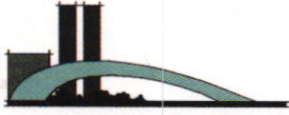
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## **AGENDA NO: 09**

### **TO APPROVE THE CUT OFF DATE AND DATES OF CLOSURE OF REGISTER OF MEMBERS AND SHARE TRANSFER BOOK OF THE COMPANY.**

The Board will discuss and consider the Book Closure date for the 51<sup>st</sup> Annual General Meeting.

## **AGENDA NO: 10**

### **TO CONSIDER THE APPOINTMENT OF SCRUTINIZER TO CONDUCT VOTING ON THE RESOLUTIONS TO BE PASSED AT ANNUAL GENERAL MEETING.**

Passing the Resolution through e-voting also requires the appointment of Scrutinizers .The Scrutinizers will be responsible for scrutinizing the E-voting process under the companies Act, 2013.

## **AGENDA NO: 11**

### **TO CONSIDER AND TAKE NOTE OF RE-APPOINTMENT OF MR. ARUNANSU GOSWAMI AS INDEPENDENT DIRECTOR ON THE BOARD OF THE COMPANY**

The Board will take note to re- appoint Mr. Arunansu Goswami as an Independent Director of the Company for the second tenure of 5 years as recommended by Nomination and Remuneration Committee of the Company.